

CHILTERN HARRIERS ATHLETIC CLUB

ANNUAL GENERAL MEETING

Monday 8 March 2021 at 7.30 p.m.

Join on-line Zoom Meeting at:

<https://zoom.us/j/99856825161?pwd=NWF5ZXFSTHV6anR6VVliaHlIZm5NUT09>

Meeting ID: 998 5682 5161, Passcode: 744318

AGENDA

1. **Apologies for Absence**
2. **Minutes of the previous A.G.M. held on 9 March 2020** (copy on the Club website)
3. **Matters arising from these minutes**
4. **Chairman's Report on 2020 season**
5. **Treasurer's Report**
Approval of the Financial Statement
6. **Election of President and Vice Presidents**
The committee has nominated the following persons for election. It should be noted that the President who is not a member of the Club Management Committee, may attend Club Management Committee Meetings but cannot vote on motions put to the meeting.
Vice-Presidents are not members of the Club Management Committee unless elected to the Club Management Committee, under item 7 of this Agenda.

President	Tony Watts
Vice President	Howard Cave
7. **Elections of Club Management Committee (as required by the CHAC Constitution)**
The committee welcomes nominations from club members for committee positions. Nominations should be sent to the Secretary by Monday 1 March 2021. Current committee members are listed below and have offered to stand for re-election to the committee.

Chairman	Trevor Davies
Vice Chairman	Steve Field
Treasurer	Matthew Robins
Secretary	Tony Molesworth
Committee Members	Tamsin Finch, Andy Hickman, Millie Hughes, Nick Hughes, Becky McCall, Graham Palser, Steve Perkin and Andy Wiseall

N.B. The Club Management Committee will approve the roles of Committee and co-opted members
8. **Election of Independent External Examiner** James Repper
9. **Honorary Life Members** Approval of nominations if received
10. **Club Subscriptions** Approval of membership fees for 2021 recommended by the Committee
11. **Any other business**

Tony Molesworth
Secretary
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CHILTERN HARRIERS ATHLETIC CLUB
MINUTES OF ANNUAL GENERAL MEETING

MONDAY 9 MARCH 2020

Attendees: T Watts (President), T Davies (Chairman), T Molesworth (Secretary), M Robins (Treasurer) and sixteen other committee and members of Chiltern Harriers A.C.

The meeting was held in the White Hill Centre, White Hill, Chesham. It was chaired by the President.

1. Apologies for absence.

Apologies were received from: Andy Wiseall, Gary Howells, Sue Ellerby, Mike Shrive, Millie Hughes and Merrin Molesworth

2. Minutes of the AGM held on 11 March 2019

These were circulated prior to the meeting on the Club website. No corrections or changes were noted. A motion that the minutes be accepted as a true record of the meeting was proposed by Roger Ellerby and seconded by Andy Hickman. This motion was passed unanimously by the meeting and the minutes were signed by the Chairman.

3. Matters arising from the Minutes of the 2019 meeting

None were raised.

4. Chairman's report on the 2018 season

The Chairman presented his fourteenth report, which is available in full on the CHAC website, and he referred to:

- Spring marathon training sessions and the many great performances by our athletes at London and other major events
- Track and Field, with excellent performance from the young athletes, senior training sessions at Merchant Taylor, and use made of the Watford open graded meetings.
- Ridgeway Relay with teams organised by Roger Ellerby gaining a third place out of forty teams.
- Chiltern Cross Country League with CHAC finishing in third place and winning the last round.
- Circuit training and other specialist sessions are now available to runners.
- Website. A new upgraded site has been launched and Slack in addition to the Facebook page.
- Facilities, in particular logistics problems through use of multiple venues.
- Coaches and Officials. We have several new volunteers, but more will be required. Training courses are offered and paid for by the Club.
- Five-year development plan. This is being discussed by the Committee and will be published on the Club website soon.
- The Chiltern Way Consultation, Social and Awards evening, purchase of a defibrillator and the Junior training camp were also referred to.
- All volunteers and the club committee were thanked, in particular Ellie Bates and Martyn Cartwright who have retired from committee roles.

Athletic Performance report 2019, prepared by Steve Perkin.

This covers an excellent year in 2019 for both senior and junior athletes, with success in cross country, road running, track and field events. This report is available in full on the CHAC website

A motion that the Chairman's report be accepted was proposed by Steve Field and seconded by Ellie Bates. The motion was passed unanimously by the meeting.

5. Treasurer's report

The Treasurer tabled and circulated the Balance Sheet and Profit & Loss Account for the financial year ending 31.12.2019.

Total income was £41,360.69, total expenses were £35,607.99, up £710 on 2018.

Net ordinary income and profit for the year was £ 5,752.70. It was noted that the costs the club faces are increasing each year. Net CHAC Funds at year end were in total £100,160.50.

There were no queries raised by the External Examiner, James Repper, and he has approved and signed off these Accounts for 2019. The Committee thanked James for reviewing the accounts and reporting carrying out the review yet again.

CHAC opened account with the Skipton Building Society in February 2020 and deposited £15,000. This reduces our deposit with the Buckinghamshire Building Society to £76,456 which is now within the FSCS compensation scheme limit.

A motion that the Treasurer's report be accepted was proposed by Martyn Cartwright and seconded by Roger Ellerby. The motion was passed unanimously by the meeting.

6. Election of President and Vice President

The Chairman took the chair for election of the President and Vice President. Nominations were received for:

President	Tony Watts
Vice President	Howard Cave

These nominations were proposed by Trevor Davies seconded by Roger Ellerby and unanimously accepted by the meeting.

7. Election of Club Management Committee

The President resumed the chair for election of the Officers and Members of the Management Committee. There is no limit on committee numbers and the following nominations were received:

Chairman	Trevor Davies
Vice Chairman	Steve Field
Treasurer	Matthew Robins
Secretary	Tony Molesworth
Committee Members	Andy Hickman, Millie Hughes, Nick Hughes, Becky McCall, Graham Palser, Steve Perkin & Andy Wiseall

These nominations were proposed by Howard Cave seconded by Neil Bates and accepted by the meeting.

Ellie Bates stood down after serving six years on the Committee. The Chairman thanked her for her time on the Committee and ongoing work for the Club.

N.B. The Management Committee will agree appoint Committee Members to fill specific roles, in particular the Coaching Secretary and Young Athletes Coordinator. It may also co-opt members to fulfil specific roles including but not limited to Club Welfare Officers and GDRP Compliance Officer; the co-opted members will attend committee meetings where necessary and receive copies of the minutes. It was noted that Jonny Stoddern has agreed to be a Welfare Officer joining Sue Ellerby. Jon Taylor is the GDRP Compliance Officer.

8. Election of an External Independent Examiner

James Repper has agreed to act as External Independent Examiner of the accounts for the club for 2020. The nomination as External Independent Examiner was proposed by Trevor Davies, seconded by Neil Bates and unanimously accepted by the meeting.

9. Honorary Life Membership

No nominations were received

10. Club subscriptions

At the meeting on 06.01.2020, the club management committee discussed subscription rates for 2020. It was agreed that annual subscription costs would be increased by £1.00 for individual subscriptions to £34.00 per member per year and for family subscriptions from £84.00 to £87.00 per year. Associate membership remains unchanged at £6.00 per year. These subscription costs are separate to England Athletics affiliation fees.

While the club did report a profit in 2019, subscriptions rates have not been increased for 3 years and the outgoings of the club do continue to increase year on year, for example, while £17,340 was received in subscriptions, £5300 of that was paid out in affiliation fees. Also, the cost of coaching facilities continues to increase annually, last year this was £8100.

The committee therefore believe a small increase in subscriptions in 2020 is justified which would result in an additional £450.00 (approx.) income for the club for 2020. The committee believe that the cost of membership still represents excellent value for money.

Under clause 6 of the Constitution the Secretary requested that this Meeting ratify these proposed rates. This was proposed by the Treasurer, seconded by Graham Palsler and unanimously accepted by the meeting.

11. Any other business

Southern Athletic League. Doug Smith drew to the attention of the meeting that a combined team with The Vale of Aylesbury will compete this season. Athletes and officials will be required. The first event will be at St Albans. Support will be sought from our club members with details on the club website, Slack and Facebook.

12. Date of next Annual General Meeting:

Monday 8 March 2021

The meeting was closed at 8 pm

Approved by the Chairman at the Annual General Meeting 2021

SIGNATURE:

DATE

W A H Molesworth, 13.02.2020