

CHILTERN HARRIERS ATHLETIC CLUB

ANNUAL GENERAL MEETING

Monday 7 March 2022 at 7.30 p.m.

In the Tiered Room, The White Hill Centre,
White Hill, Chesham HP5 1AH

AGENDA

1. **Apologies for Absence**
2. **Minutes of the previous A.G.M. held on 8 March 2021** (a copy is on the Club website)
3. **Matters arising from these minutes**
4. **Chairman's Report on 2021 season**
5. **Treasurer's Report**
Approval of the Financial Statement for 2021.
6. **Election of President and Vice Presidents**
The committee has nominated the following persons for election. It should be noted that the President who is not a member of the Club Management Committee, may attend Club Management Committee Meetings but cannot vote on motions put to the meeting.
Vice-Presidents are not members of the Club Management Committee unless elected to the Club Management Committee, under item 7 of this Agenda.

President	Tony Watts
Vice President	Howard Cave
7. **Elections of Club Management Committee (as required by the CHAC Constitution)**
The committee welcomes nominations from club members for committee positions. Nominations should be sent to the Secretary by Monday 31 February 2022. Current committee members are listed below and have offered to stand for re-election to the committee.

Chairman	Trevor Davies
Vice Chairman	Vacant
Treasurer	Matthew Robins
Secretary	Tony Molesworth
Committee Members	Tamsin Finch, Andy Hickman, Nick Hughes, Graham Palser, Steve Perkin, Andy Wiseall. Katie Royals & Hywel Thomas are also standing for election.

N.B. The Club Management Committee will approve the roles of Committee and co-opted members
8. **Election of Independent External Examiner** James Repper
9. **Honorary Life Members** Approval of nominations if received
10. **Club Subscriptions** Approval of membership fees for 2022 recommended by the Committee
11. **Any other business**

CHILTERN HARRIERS ATHLETIC CLUB
MINUTES OF ANNUAL GENERAL MEETING

MONDAY 8 MARCH 2021

Attendees: T Davies (Chairman), T Molesworth (Secretary), M Robins (Treasurer) and twenty-three other committee and members of Chiltern Harriers A.C.

The meeting was held on-line on Zoom. It was chaired by the Secretary.

1. Apologies for absence.

Apologies were received from Tony Watts, Daniel Powell and Martyn Cartwright

2. Minutes of the AGM held on 9 March 2020.

These were circulated prior to the meeting and available on the Club website. No corrections or changes were noted. A motion that the minutes be accepted as a true record of the meeting was proposed by Roger Ellerby and seconded by Nick Hughes.

This motion was passed unanimously by the meeting and the minutes were signed by the Chairman.

3. Matters arising from the Minutes of the 2020 meeting.

None were raised.

4. Chairman's report on the 2020 season

The Chairman presented his fifteenth report, which is available in full on the CHAC website, and he highlighted:

- the outstanding performance of club members as detailed in Athletic Performance report 2020 prepared by Steve Perkin, already circulated.
- the five mile Virtual event organised by England Athletics where our club was thirteenth in this national event with seventeen of our runners under thirty minutes, including three seniors who only joined the club during the lockdown. This shows that despite relative inactivity we are still recruiting.
- the financial position of the club is still very strong, despite the disruption caused by Covid-19. Our reserves are >£100K and these have been steadily increased over the last forty years. These are invested so we have the funds available to invest in our own facilities or pursue other major capital intensive opportunities.
- the large amount of time all our many volunteers made available to the club, including coaches, committee members, the communication group, other functions and organising virtual events and even quizzes. In particular the juniors and seniors are competing together more with extra social contact.

Comments arising that were raised included:

- In the virtual relay some of our members won age category groups. Some of the club training is coming together with junior coaches helping with senior sessions and senior athletes attending junior coaching sessions (Trevor Brawn).
- There has been an immense amount of work done on the Club five year development plan and Action Plan, a key one being to bring senior and junior athletes together which has been seen this year. (Trevor Davies and Graham Palser)
- Succession Planning was raised by Graham Palser who highlighted the need for volunteers to come forward to fill some roles currently carried out by our older members.

A motion that the Chairman's report be accepted was proposed by Mike Shrive and seconded by Steve Field. The motion was passed unanimously by the meeting.

5. Treasurer's report

Tony Molesworth
Secretary
07785 501499
secretary@chilternharriers.com

The Treasurer presented the Balance Sheet and Profit & Loss Account for the financial year ending 31.12.2020. The financial year for the club is the calendar year.

Total income was £19,142.24, total expenses were 14,614.90 resulting in a net ordinary income and profit for the year was £4,527.34. Net Funds at year end were in total £104,387.84.

The Club keeps an operating account with Barclays with a balance of around £10-£12000 (£12,756.73 at 31.12.20), an accessible savings account with a balance of £15,000 and a fixed annual rolling bond of £77,261.11.

The club cannot really compare 2020 with 2019. Club events in 2019 made £8,000 profit but in 2020 we could not hold any events. The committee undertook some financial forecasting mid-way through 2020 led by Tony Molesworth to ascertain potential end of year scenarios with breaking even as a potential best-case scenario. Regular expenses ceased as year progressed so club finished year in more robust financial situation than could have been the case. 2020's profit was not dissimilar to 2019 due to proportionate shrink in both income and expenses meaning club still made a profit overall. It should be noted that the costs the club faces are usually increasing each year so prudent management was required in 2020.

There were no queries raised by the External Examiner, James Repper, and he has approved and signed off these Accounts for 2020. The Committee thanked James for reviewing the accounts and reporting carrying out the review yet again.

Scott Getley asked how long the finance reserves have been held, the planned use of these and the club policy. This is addressed in the Chairman's report. The reserves have been built up over some forty years. These reserves are linked into the Development Plan, part of which states we are seeking a track, clubhouse or similar facilities and we will hold a financial asset to negotiate with third parties, in particular the local councils. Recently there were negotiations with the Amersham Hockey Club and Chiltern Hills Academy. Opportunities may arise from the new Buckinghamshire Council Local Plan.

The Committee is open to discussion if members want to change this policy. Payment of track fee are is not regarded as a suitable use of these reserves as only a small number of members use tracks. This policy is consistent with other local clubs.

A motion that the Treasurer's report be accepted was proposed by Mike Shrive and seconded by Roger Ellerby. The motion was passed unanimously by the Meeting.

6. Election of President and Vice President

The Secretary remained in the chair for election of the President and Vice President. Nominations were received for:

President	Tony Watts
Vice President	Howard Cave

These nominations were proposed by Trevor Brawn, seconded by Roger Ellerby and unanimously accepted by the meeting.

7. Election of Club Management Committee

The Secretary remained in the chair for election of the Chairman. Nomination was received for Trevor Davies (15 years so far).

This nomination was proposed by Howard Cave and seconded by Mike Shrive and unanimously accepted by the meeting.

The Chairman took the chair for election of the Officers and Members of the Management Committee. There is no limit on committee numbers and the following nominations were received:

Vice Chairman	Steve Field
Treasurer	Matthew Robins

Secretary
Committee Members

Tony Molesworth
Andy Hickman, Tamsin Finch, Millie Hughes, Nick Hughes,
Becky McCall, Graham Palser, Steve Perkin & Andy Wiseall

These nominations were proposed by Mike Shrive, seconded by Neil Bates and accepted by the meeting.

N.B. The Management Committee. It may also co-opt members to fulfil specific roles including but not limited to Club Welfare Officers and GDPR Compliance Officer; the co-opted members will attend committee meetings where necessary and receive copies of the minutes. It was noted that Sue Ellerby and Jonny Stoddern have agreed to continue as Welfare Officers. Jon Taylor is the GDPR Compliance Officer.

8. Election of an External Independent Examiner

James Repper was thanked on behalf of the committee for review of accounts in 2020.

James Repper has agreed to act as External Independent Examiner of the accounts for the club for 2021. The nomination as External Independent Examiner was proposed by Steve Field, seconded by Neil Bates and unanimously accepted by the meeting.

9. Honorary Life Membership

No nominations were received.

10. Club subscriptions

The Committee had agreed to recommend to this meeting that no changes were proposed for 2021. The Club made a small profit in 2020 and the forecast for 2021 indicates a similar outcome. Covid-19 lockdown curtailed club activities greatly, restricting training and competitions available for members, many of whom will have been affected adversely by the lockdown.

Under clause 6 of the Constitution the Secretary requested that this Meeting ratify these proposed rates. This was proposed by Mike Shrive, seconded by Andy Hickman and unanimously accepted by the meeting.

11. Any other business

Provisional details of this year's Southern Athletics League – Doug Smith

The season will start 20 June, four meetings locally starting 20.06.21 and Doug Smith will post details on website. Current sites under consideration are Abingdon, Horsepath (2) and Little Marlow or Hemel Hempstead. Details will, be posted on the club website.

Links to development plan on the club website were queried. The Plan is not published on the website since some items are confidential. An entry will be posted on the web site indicating it is available for all club members on request via Graham Palser

12. Date of next Annual General Meeting:

Monday 7 March 2022

This meeting was closed at 8.10pm

Approved by the Chairman at the Annual General Meeting 2022

SIGNATURE: _____

DATE

W A H Molesworth, 20.03.2021
CHAC Club Secretary

Tony Molesworth
Secretary
07785 501499
secretary@chilternharriers.com